

Pursuant to the Statute of Algebra University, the Senate of Algebra University enacted at its 4th session, held on 26th March 2024, the following

DECISION ON ESTABLISHING A LIBRARY

Article 1

- (1) By this Decision the university library of Algebra University (hereinafter: *Library*) is established.
- (2) The Library is established as a university library, is part of the institution and does not have legal personality.

Article 2

- (1) The Library performs its activities in accordance with the Act on Libraries and Library Activities.
- (2) The activities of the Library include:
 - a. procurement of library material and development of library collections;
 - b. professional processing of library material according to professional standards, which includes the creation of information aids in printed and/or electronic form;
 - c. storage, preservation and protection of library material;
 - d. provision of information services, lending and making available library material, including interlibrary loan;
 - e. digitisation of book material;
 - f. guiding users in the selection and use of library material, information aids and other sources;
 - g. performing other tasks in accordance with the Act and other regulations.

Article 3

- (1) Upon establishment, the Library has a collection of 3,395 titles (25,941 copies in total) of professional and scientific literature, journals, collected papers and other publications. The library collection includes mandatory literature for all courses offered at Algebra University, with the number of copies amounting to at least 20% of the number of students enrolled in a course.
- (2) The Library has an area of 90.20 m², in which there are 6 workplaces equipped with computers, with access to the public network, and twenty workplaces without computers.
- (3) For work purposes, a computer for the librarian and a computer system for library operations and management are provided.

Article 4

- (1) The Library has a head of the library.
- (2) The Head of the Library is appointed by the Senate of the University, upon the Rector's proposal, for a term of office that lasts until dismissal.
- (3) The Head of the Library represents the Library, organises and manages its operations and is responsible for their work to the Senate of the University.
- (4) Katarina Beštak Švigir, mag. educ. phon. et mag. bibl., is appointed as the Head of the Library.

Article 5

- (1) Upon the proposal of the Head of the Library, the Senate of the University adopts the Book of Regulations on the Use of Library and the Programme of Work and Development of the Library for a four-year period.

Article 6

- (1) This Decision enters into force on the day of its adoption.

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