

Pursuant to Article 9 of the Statute of Algebra University, the Senate of Algebra University enacted at its 4th session, held on 26th March 2024, the following

T U I T I O N F E E S R E F U N D P O L I C Y O F A L G E B R A U N I V E R S I T Y

The Tuition Fees Refund Policy of Algebra University establishes the principles and rules for reimbursement of tuition fees being prepaid by students from abroad and before they have been enrolled in a study programme of Algebra University.

Tuition fees prepaid to Algebra University may be refunded in the following cases:

1. In case of a *force majeure* which would prevent a student from undertaking their studies. If a student does not receive a Croatian Visa and/or temporary residence permit, or is, for any other reason is prevented to study in Croatia, the admission procedure is cancelled and the student has the right to receive a 95% refund of the total amount prepaid, excluding bank/card charges.
2. If Algebra University retracts its offer of a study place or is unable to offer the programme concerned, the student has the right to a full refund.

In all other cases where a student considers that a refund is warranted, a request for reimbursement shall be made, in writing (via email), to the Admissions Office to be received 30 days before the programme starts at the latest. The request for reimbursement shall justify reasons from withdrawing the application to study at Algebra University.

The request for reimbursement shall be assessed by the Admission Office and the decision shall be made by the Senate by applying the principles as follows:

- If the request for reimbursement has been received by Algebra University at least 30 days before the start of the academic year, 95% of the prepaid annual tuition fee, excluding bank charges, shall be reimbursed.
- If the request for reimbursement has been received by Algebra University less than 45 days after the start of the academic year, 50% of the prepaid annual tuition fee, excluding bank charges, shall be reimbursed.
- If the request for reimbursement has been received by Algebra University more than 46 days after the start of the semester, the annual tuition fee shall not be reimbursed.

If the request for reimbursement would be approved, the transfer of refund shall be executed to the same account from which the prepayment has been made.

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RECTOR