

Pursuant to Article 9 of the Statute of Algebra University, the Senate of Algebra University enacted at its 10th session, held on 28th November 2024, the following

T U I T I O N F E E S R E F U N D P O L I C Y O F A L G E B R A U N I V E R S I T Y

The Tuition Fees Refund Policy of Algebra University establishes the principles and rules for the refund of tuition fees prepaid by students from abroad and before they have been enrolled in a study programme of Algebra University.

The annual tuition fee includes 60 ECTS points. The enrolment fee is included in the annual tuition fee.

Tuition fees prepaid to Algebra University may be refunded in the following cases:

1. In case of a *force majeure* which would prevent a student from undertaking their studies. If a student does not receive a Croatian Visa and/or temporary residence permit or is for any other reason prevented to study in Croatia, the admissions procedure is cancelled and the student has the right to receive a 90% refund of the total amount prepaid, excluding bank charges.
2. If Algebra University retracts its offer of a study place or is unable to offer the programme concerned, the student has the right to a full refund of the prepaid tuition fee.

In all other cases where a student considers that a refund is warranted, a request for refund should be made, in writing (via email), to the Admissions Office. The request for refund should provide reasons for the disenrollment from the study programme.

The request for refund shall be assessed by the Admissions Office and the decision shall be made by the Senate by applying the following principles:

- If a student submits a request for disenrollment from the study programme, either before the beginning of classes or during the academic year, as a result of which the student is disenrolled, the student is not entitled to a refund of the paid enrolment fee and bank charges.
- If the request for refund has been received by Algebra University at least 30 days before the start of the academic year, 90% of the prepaid annual tuition fee, excluding bank charges, shall be reimbursed.
- If the request for refund has been received by Algebra University after the start of the semester, the annual tuition fee shall not be reimbursed.

Should the request for refund be approved, the transfer of the refund shall be executed to the same account from which the payment has been made.

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RECTOR