

Pursuant to Article 64 of the Statute of Algebra University College, the Academic Council adopted at its 92<sup>nd</sup> session held on 26th October 2021 the following:

## **BOOK OF REGULATIONSON THE FINAL THESIS AND THE FINAL EXAM AT ALGEBRA UNIVERSITY COLLEGE**

### **1. GENERAL PROVISIONS**

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#### **Article 1**

- (1) The Book of Regulations on the Final Thesis and the Final Exam (hereinafter: Book of Regulations) shall regulate the terms and methods of registration, approval, preparation, defence and evaluation of the final thesis, the methods of registration and evaluation of the final exam as well as the graduation ceremony and issuance of documentation upon the completion of a study program at Algebra University College.

#### **Article 2**

- (1) In order to obtain a diploma of the completed Undergraduate Professional Programme in Applied Computer Engineering and Undergraduate Professional Programme in Multimedia Computing at Algebra University College, it is necessary for the student, in addition to passing exams and completing other obligations, to enrol in the "Final Thesis/Internship" module, prepare a final thesis and defend the final thesis at the final exam, in accordance with the provisions of the Statute of Algebra University College and the provisions of this Book of Regulations.
- (2) In order to obtain a diploma of the completed Undergraduate Professional Programme in Digital Marketing and Undergraduate Professional Programme in Visual Communication Design at Algebra University College, it is necessary for the student, in addition to passing exams and completing other obligations, to enrol in the "Final Thesis" module, wherein the student must successfully prepare and defend the final thesis at the final exam, in accordance with the provisions of the Statute of Algebra University College and the provisions of this Book of Regulations.
- (3) In order to obtain a diploma of the completed Graduate Professional Programmes at Algebra University College, it is necessary for the student, in addition to passing exams and completing other obligations, to enrol in the "Final Thesis" module, wherein the student must prepare and defend the final thesis at the final exam, in accordance with the provisions of the Statute of Algebra University College and the provisions of this Book of Regulations.

### **2. FINAL THESIS**

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#### **Article 3**

- (1) The final thesis represents an independent professional processing of the established subject as defined by this Book of Regulations and the Registration Form for the Subject of the Final Thesis.

- (2) In the preparation of the final thesis, the student should demonstrate the ability to apply theoretical and practical knowledge and skills as well as the ability to utilize professional and scientific literature in an independent manner for the purpose of solving problems related to their profession, in accordance with the degree of expertise acquired at the study program.
- (3) The final thesis does not have to possess the quality of an original work, but it must be prepared independently by the student.
- (4) The final thesis must be written on a subject pertaining to the professional area of the study program attended by the student.
- (5) The final thesis may be prepared at Algebra University College through collaboration with a mentor or head of a study program or at one of the workplaces of Algebra University College or at the company chosen by the student and accepted by Algebra University College as the place of preparation of the final thesis.

### **3. INTERNSHIP**

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#### **Article 4**

- (1) Internships shall be prescribed by the Book of Regulations on Internships.

### **4. FINAL THESES COMMITTEE**

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#### **Article 5**

- (1) The Final Theses Committee (hereinafter: Committee) shall monitor the quality of the final theses written by students under the mentorship of individual lecturers by approving the content, aims and work schedule as well as the quality of mentoring performed by the lecturers in the preparation of the final theses.
- (2) The Committee shall consist of at least 4 members.
- (3) The permanent members of the Commission shall consist of the:
  - a. Vice Dean for Academic Affairs,
  - b. Vice Dean for Quality and Development
  - c. Coordinator for the advancement of scientific activity
  - d. Chairman of the Committee.
- (4) The Committee shall be assisted by experts from the field of the approved thesis subject and the mentor for the preparation of the final thesis (hereinafter: mentor). The experts from the field of the approved thesis subject are heads of departments, heads of study programs or lecturers, related to the thesis subject, and they are invited to participate in the work of the Committee.
- (5) The Committee Chairman shall be appointed for a term of office in the duration of 1 year by the Dean.

- (6) The Committee Chairman shall be assigned an operation manager who is not a member of the Committee to assist them with administrative tasks related to the final theses in accordance with the decision on the appointment of the operation manager.
- (7) The operation manager shall be appointed by way of a decision issued by the Vice Dean for Quality and Development.
- (8) The Committee Chairman shall prepare a report for the Committee for Quality Assurance on the findings of the Committee at the end of their term of office.

## **5. SELECTION OF MENTORS**

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### **Article 6**

- (1) A mentor may be a lecturer at Algebra University College appointed to a teaching or a teaching and research position who holds a module to which the thesis subject is related. In exceptional cases, a mentor may be a person appointed to a teaching or a teaching and research position who is not a lecturer at Algebra University College or who is a lecturer but does not hold the module to which the thesis subject is related.
- (2) No later than ninety (90) days prior to the beginning of the fifth semester for undergraduate study programs and ninety (90) days prior to the beginning of the third semester for graduate study programs, the Committee Chairman shall, in coordination with Vice Deans and department heads, compile a list of potential mentors that the students may choose at the respective academic years. The list mentioned in the previous paragraph shall be published within the digital student service system as part of a subsystem for the registration of a final thesis.
- (3) Within the deadline determined by the Committee Chairman by way of publication within the digital student service system, the student shall apply for the appointment of a mentor. Thereby, the student shall propose a mentor and the subject field wherein they wish to prepare a final thesis.
- (4) By applying for the appointment of a mentor, using the application form within the digital student service system, the student should propose at least one (1) mentor and one (1) subject field, and a maximum of three (3) mentors and three (3) framework subject fields wherein they wish to prepare a final thesis, indicating which subject field and mentor shall be their first, second or third choice.
- (5) Student applications and proposals for framework subject fields for mentorship shall be sent automatically to proposed potential mentors, through the digital student service system. The potential mentors shall provide a response by accepting or rejecting the mentorship of an individual student no later than five (5) working days following the deadline for the selection of mentors given to the students.
- (6) The responses from potential mentors shall not be available to students, but to the Committee Chairman, who shall proceed to conduct the procedure for the selection and appointment of mentors for all students who have registered for the preparation of the final thesis.

- (7) If the student's application should not be accepted by the first proposed mentor, the system shall automatically forward the application to the second, i.e. third proposed mentor. The Committee Chairman shall appoint a mentor for the students rejected by all three (3) proposed mentors.
- (8) The mentor for each student shall be confirmed by the Committee Chairman, paying attention to the optimal distribution of mentorship and, if possible, respecting the choice of the student and the confirmation of the selected mentor regarding their readiness to take on the mentorship of an individual student.
- (9) Students shall be informed about the selection of mentors through the digital student service system and shall be invited to consult with the mentor on the exact subject, aim and content of the thesis to be proposed to the Committee.
- (10) If the topic of the final thesis is interdisciplinary, it is possible to assign a co-mentor to the paper. The co-mentor is proposed by the mentor, in agreement with the student. A co-mentor may only be a person who meets the conditions referred to in paragraph 1 of this Article. The proposal for the assignment of a co-mentor is submitted to the Commission for final theses in writing in addition to the Registration Form for the Subject of the Final Thesis. The proposal must state the name and surname of the person proposed as a co-mentor, an explanation of why the person is proposed as a co-mentor and what exactly will be the role and task of the co-mentor during the preparation of the final thesis.
- (11) For students who fail to complete the form for the selection of mentors within the digital student service system within the prescribed deadline, it shall be considered that they do not want to enrol in the "Final Thesis/Internship", i.e. "Final thesis" module in the current academic year, and the selection of a mentor, i.e. enrolment of that module shall be performed in the following academic years. The student's right to select a mentor shall be valid as long as the student should hold their student rights.

## **6. THESIS SUBJECT DEFINITION AND APPROVAL**

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### **Article 7**

- (1) A student shall engage with the mentor in defining the thesis subject.
- (2) The thesis subject must correspond to the level of the study program and must reflect the professional quality of the study program with particular focus on the elaboration of a specific practical task. Only in exceptional cases, if the Committee for final thesis should allow, can the thesis subject be of a theoretical nature.
- (3) The subject must pertain to the field covered by the modules at the study program. More precisely, the thesis subject must pertain to the study program attended by the student. In exceptional cases, the subject may pertain to fields covered by the general modules.
- (4) The thesis subject cannot be from the field of general modules that do not possess the professional module qualities pertaining to the study program.

- (5) The defined thesis subject must be described in detail by way of the Registration Form for the Subject of the Final Thesis, which the mentor shall submit to the Committee Chairman for approval.

### **Article 8**

- (1) The Committee shall consider and approve the proposed topics of papers at the sessions that are organized within a maximum of thirty (30) days from the submission of the proposed subject.
- (2) The mentor and the student, whose proposed subject is being discussed, are invited to the committee sessions. In case the mentor does not come to the session, the committee is allowed to not discuss the proposed subject or postpone the discussion of the proposed subject to the next session.
- (3) The organization of sessions and the work of the Committee at sessions is prescribed by the Rules of Procedure of the Commission.
- (4) The Committee may confirm the proposed subject, request necessary amendments to the proposed subject or reject the proposed subject. In the case of rejection, the student and the selected mentor should propose another subject, in accordance with the remarks and recommendation made by the Committee.
- (5) The Registration Form for the Subject can be completed, submitted and signed digitally. The completed subject-matter Registration Form shall be archived in the final thesis digital archive pertaining to each student.
- (6) The Committee Chairman shall also inform the mentors about the approved final thesis subjects by way of a notice within the digital student service system or by way of an e-mail notification.
- (7) The student may change their mentor, thesis subject or both once.
- (8) In case the student should change the thesis subject with the same mentor, a completed Registration Form for the Subject of the Final Thesis should be submitted for the new proposed subject along with an application for the change of subject.
- (9) In case the student should change the mentor, the new mentor must be from the current list of mentors. By choosing a new mentor, it is possible to choose a new thesis subject, and following the approval of the change in mentor, it is necessary to submit the Registration Form for the Subject of the Final Thesis.
- (10) Students who wish to retain the approved thesis subject should be provided with written consent from the new mentor accepting the mentorship for that subject.
- (11) The change in mentor shall be approved by the Committee Chairman, and the new proposed subject shall be approved by the Committee.
- (12) Part-time students, as well as students who are scholarship holders or loan beneficiaries, may choose a thesis subject in accordance with the needs of the company, scholarship or loan providers.

### **Article 9**

- (1) At the beginning of each academic year, the Committee Chairman shall be obliged to establish the exact schedule of deadlines related to the final theses and publish it under the teaching materials section of the "Final Thesis/Internship", i.e. "Final thesis" module.

## **7. PREPARATION OF THE FINAL THESIS**

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### **Article 10**

- (1) When preparing the thesis, the student shall be obliged to adhere to the subject approved by the Committee, accepting and respecting all remarks and suggestions received from the Committee.
- (2) The mentor shall be responsible for ensuring that the thesis should be prepared in accordance with the approved subject.
- (3) The scope and complexity of the subject of the final thesis must correspond to the level of the study program and must be such that the student can prepare it within the period corresponding to the enrolled ECTS points (1 ECTS point = 25-30 working hours).
- (4) The final thesis on undergraduate study programme must include 12,000-15,000 words from the introduction to the conclusion.
- (5) The final thesis on graduate study programme must include 20,000-25,000 words from the introduction to the conclusion.

### **Article 11**

- (1) If a student should prepare a thesis in an external company, they shall be appointed a thesis coordinator in addition to a mentor, who shall be in charge of monitoring and assisting their work and who shall be in constant contact and coordination with the mentor, in accordance with the Book of Regulations on Internship.
- (2) The specification of the tasks pertaining to the thesis coordinator, and the rights and obligations of the student during the internship, shall be defined by a special agreement between Algebra University College and the individual workplace where the student should conduct their internship, in accordance with the Book of Regulations on Internship.

### **Article 12**

- (1) The final theses shall be written in standard Croatian or English language, Latin script.
- (2) The final thesis for Undergraduate Professional Programme in Applied Computer, Multimedia Computing and Digital Marketing and for Graduate Professional Programmes need to be printed on one side with a computer printer on A4 paper and bound with blue hardcover with silver letters or black hardcover with silver or gold letters. A complete example of the textual form of the final thesis with all font sizes and shapes used in the final thesis can be found in the electronic template (Appendix 1), which is available to students within the digital student service system. The student

must prepare a final thesis as established in the template (Appendix 1), respecting all the provisions and parts under the template.

- (3) The final thesis for the undergraduate professional study programme of Visual Communication Design consists of a written part that should be designed in accordance with the given topic and follow the instructions for the design of the final theses on study programme of Visual Communication Design (Appendix 2) and visual templates created by the student independently. The final thesis is printed in colour, on one side with a computer printer on A4 paper and bound with the blue hardcover with silver letters or black hardcover with silver or gold letters or in exceptional cases on one side A3 format and in colour, and bound in a spiral binding.
- (4) In exceptional cases, at the Graduate Professional Programme in Creative Market Communications Management, the topic of the final thesis can be visual-communication oriented, whereby the work is organized, designed and printed as prescribed for the undergraduate professional study programme of Visual Communication Design in the previous paragraph.

#### **Article 13**

- (1) The student shall sign the final thesis by hand under the conclusion with the date and place of completion of the thesis and the following indication:

*"Under full responsibility, I confirm in writing that this is my original work, no part therein created by copying or plagiarizing the content of a third party. In preparing the thesis, I used materials from third parties listed in the bibliography, but I did not copy any of their parts, except for quotations for which I cited the author and source and clearly marked them with quotation marks. In the event that the contrary is proven at any time, I am ready to bear all the consequences, including the annulment of the public document acquired in part and on the basis of this paper."*

#### **Article 14**

- (1) During the preparation of the thesis, the student shall be obliged to accept the remarks made by the mentor or coordinator and perform the required modifications and refinements, respecting the provisions of this Book of Regulations.
- (2) Prior to submission, the student shall be obliged to read the thesis carefully and correct grammatical and other errors in all copies.
- (3) In case that the thesis prepared for submission should fail to meet quality and scope standards in the opinion of the mentor or it should fail to convene with the subject approved by the Committee, the thesis shall be returned to the student for amending.
- (4) In case that, following the amendment of the thesis, the mentor or the Examination Panel should evaluate the thesis in a negative manner, the student shall be instructed to restart the procedure of obtaining the subject of the final thesis.

## **8. SUBMISSION OF THE THESIS**

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### **Article 15**

- (1) In case that the student has prepared one or more works which in their content and scope correspond to the final thesis during the study program, and the work was not a prerequisite for obtaining a signature or for achieving a certain number of points at one of the modules enrolled in and attended by the student, the student may submit that work instead of submitting the Registration Form, and the Committee may recognize the work as the final thesis by a majority vote.
- (2) By the same procedure, the Committee may also recognize an invention, technical improvement, published professional or scientific paper and the like as a final thesis if it should correspond in content to the final thesis. In that case, the procedure for registering and submitting the final thesis shall be identical to the procedure described in this Book of Regulations.

### **Article 16**

- (1) The student shall send the completed written part of the final thesis and all attachments to the mentor in digital form. Completed written part of final thesis need to be delivered in .doc, .docx, or .pdf format.
- (2) The mentor shall send, the final thesis mentioned in the first paragraph, after the final reading to the Final Theses Committee Chairman.
- (3) Completed written part of the final thesis must be checked with plagiarism checker software and together with plagiarism checker report is delivered to the Examination Panel.

## **9. EXAMINATION PANEL**

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### **Article 17**

- (1) The Final Theses Committee Chairman shall determine the composition of the Examination Panel for each student separately.
- (2) The Examination Panel shall consist of the following members: Examination Panel Chairman, mentor and a member.
- (3) Members of the Examination Panel may also be members of the Final Theses Committee.
- (4) A member of the Examination Panel, in addition to the mentor, shall be an expert from the ranks of study program heads, department heads or a lecturer at Algebra University College appointed to a teaching or a teaching and research position.

## **10. FINAL EXAM AND DEFENSE OF THE THESES**

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### **Article 18**

- (1) The prerequisite for registering for the defence of the final thesis shall be the active student status, all exams passed within the enrolled study program, an approved Registration Form for the Subject of the Final Thesis, a submitted Final Thesis and plagiarism checker report and fulfilled all other



established student obligations. confirmed by the assigned signatures of the responsible persons within the digital student service system.

- (2) In addition to the prerequisites referred to under Article 19 Paragraph 1, the students at the undergraduate professional study programs must have registered and completed an internship, as determined under the Book of Regulations on Internships.
- (3) Following the receipt of the registration for the defence of the thesis, the Final Thesis Committee Chairman shall submit the thesis for evaluation to the Examination Panel members.
- (4) No later than fifteen (15) days from the receipt of the thesis, the Examination Panel members shall accept the thesis or refer the student to the shortcomings of the thesis which they shall be obliged to resolve within the provided deadline.
- (5) Upon acceptance of the thesis by all members of the Examination Panel, the student shall bind the thesis in three (3) copies, which they shall bring to the defence of the final thesis.

#### **Article 19**

- (1) The Final Thesis Committee Chairman shall establish the date of the thesis defence in agreement with all members of the Examination Panel, and no later than thirty (30) days from the registration date for the thesis defence.
- (2) In exceptional cases, the date of the thesis defence may be established as no later than sixty (60) days from the registration date for the thesis defence.

#### **Article 20**

- (1) The thesis defence shall be public and shall take place before the Examination Panel, students, lecturers and other interested parties. In accordance with the qualities of the defence proceedings, Algebra University College shall ensure the requirements for a solemn atmosphere during the defence. Candidates shall be expected to make their contribution to this important act with their performance and solemn appearance.
- (2) The procedure and evaluation at the thesis defence shall be carried out by the Examination Panel.
- (3) The student shall present their work at the defence, and the Examination Panel shall check their knowledge in the narrower scope of the thesis subject field.

#### **Article 21**

- (1) The procedure for the thesis defence is as follows:
  - a. The Examination Panel Chairman shall open the procedure (present Examination Panel members and the students and establish the fulfilment of all prerequisites for the exam registration and thesis defence and explain the defence procedure to the student).
  - b. The student shall present the basic problematics examined in the thesis, the methods used and the most important results achieved in the work. The student's presentation can last a maximum of 20 minutes on undergraduate study and 40 minutes on graduate study.

- c. Following the presentation of the thesis, the Examination Panel members pose questions to the students pertaining to narrower scope of the thesis subject field.
- d. The student shall answer these questions.
- e. After the student has answered all the questions, they shall leave the room wherein only the members of the Examination Committee should remain.
- f. After concluding all the grades, the Examination Panel shall summon the student to communicate the final grade and the explanation of the same.

#### **Article 22**

- (1) The thesis grade, the thesis defence grade and accordingly the grade of the final exam can be: insufficient (1), sufficient (2), good (3), very good (4) and excellent (5).
- (2) An evaluation of the written part of the thesis shall be provided by each member of the Examination Panel by way of entry into the designated place within the digital student service system.
- (3) All members of the Examination Panel shall decide on the thesis defence grade based on the criteria defined for the evaluation of the thesis defence.
- (4) The final grade of the final exam, which is also the final grade of the study program, shall be determined in accordance with the formula  $(4A+B+C)/6$  wherein A - the grade point average of all passed exams during the study program, B - thesis grade, and C - thesis defence grade. The final evaluation of the success of the study program should be rounded to the nearest integer.
- (5) The final thesis defence grade may be insufficient if the student should receive the grade of insufficient (1) at the final exam, i.e. thesis defence from any evaluation segment (thesis or defence). In case that the final thesis defence grade should be insufficient (1), the explanation of such grade must be stated and it shall be entered in the minutes of the final exam.
- (6) In case that the student should register but fails to defend the thesis, the Examination Panel shall advise them to re-enrol in the "Final Thesis/Internship" module, i.e. "Final thesis" module.

#### **Article 23**

- (1) Final exam minutes shall be kept through Infoeduka - the digital student service system, wherein the grades, names of Examination Panel members and the date of defence shall be stated.
- (2) A signed copy of the Final exam minutes shall be printed from Infoeduka - the digital student service and signed by all Examination Panel members. The signed minutes shall be submitted by the Examination Panel Chairman to the Student Office.
- (3) The Student Office shall keep records on the theses defence within the digital student service system. The final exam minutes shall be archived and kept in accordance with the rules on archiving and storage of acts of permanent value within the student profile.

- (4) A copy of the final thesis with a CD shall be archived in accordance with the rules on archiving, the second copy shall be used for the library, and the third copy shall be returned to the student immediately following the final exam.

## **11. GRADUATION CEREMONY AND THE ISSUANCE OF DOCUMENTATION ON THE COMPLETION OF THE STUDY PROGRAM**

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### **Article 24**

- (1) Based on the final exam minutes, the Student Office shall issue a certificate on the completion of the study program.
- (2) The certificate on the completion of the study program shall be signed by the Dean of Algebra University College.

### **Article 25**

- (1) After the expiration of at least five (5) working days after the defence of the thesis, the candidate may pick up a certificate of completion of studies and other necessary documents in the Student Office.
- (2) The certificate of completion of studies is a public document and its purpose is to prove the status until the issuance of the diploma.

### **Article 26**

- (1) The diploma is awarded at a graduation ceremony.
- (2) The diploma is awarded by the Dean and promoters.
- (3) The graduation ceremony is organized once a year. The Student Office informs students about the date and time of the graduation ceremony via the digital student service.

### **Article 27**

- (1) The diploma is issued in the Croatian language.
- (2) In addition to the diploma, a diploma supplement is also issued to the student in both Croatian and English.
- (3) The content and form of the diploma and diploma supplement is prescribed by the Academic Council of Algebra University College in accordance with the law.

### **Article 28**

- (1) By successfully passing the final exam or defending the final thesis at the Undergraduate Professional Programme in Applied Computer Engineering, students will acquire the following academic title: Bachelor of Computer Engineering, sub-specialization in Software Engineering, abbreviation: bacc. ing. comp.

- (2) By successfully passing the final exam or defending the final thesis at the Undergraduate Professional Programme in Applied Computer Engineering, students will acquire the following academic title: Bachelor of Computer Engineering, sub-specialization in System Engineering, abbreviation: bacc. ing. comp.
- (3) By successfully passing the final exam or defending the final thesis at the Undergraduate Professional Programme in Multimedia Computing, students will acquire the following academic title: Bachelor of Multimedia Computer Engineering, abbreviation: bacc. ing. comp.
- (4) By successfully passing the final exam or defending the final thesis at the Undergraduate Professional Programme in Digital Marketing, students will acquire the following academic title: Bachelor of Digital Marketing, abbreviation: bacc. oec.
- (5) By successfully passing the final exam or defending the final thesis at the Undergraduate Professional Programme in Visual Communication Design, students will acquire the following academic title: Bachelor of Market Communication Design, sub-specialization in Design, abbreviation: bacc. art.
- (6) By successfully passing the final exam or defending the final thesis at the Undergraduate Professional Programme in Visual Communication Design, students will acquire the following academic title: Bachelor of Market Communication Design, sub-specialization in 3D Design, abbreviation: bacc. art.
- (7) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in Applied Computer Engineering, students will acquire the following academic title: Professional Master in Computer Engineering, sub-specialization in Software Engineering, abbreviation: P. M. ing. comp.
- (8) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in Applied Computer Engineering, students will acquire the following academic title: Professional Master in Computer Engineering, sub-specialization in System Engineering, abbreviation: P. M. ing. comp.
- (9) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in Applied Computer Engineering, students will acquire the following academic title: Professional Master in Computer Engineering, sub-specialization in Game Development, abbreviation: P. M. ing. comp.
- (10) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in Applied Computer Engineering, students will acquire the following academic title: Professional Master in Computer Engineering, sub-specialization in Data science, abbreviation: P. M. ing. comp.
- (11) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in Digital Marketing, students will acquire the following academic title: Professional Master in Digital Marketing, abbreviation: P. M. Dig. Mark.

(12) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in Creative Market Communications Management, students will acquire the following academic title: Professional Master in Creative Market Communications Management, abbreviation: P. M. Art.

(13) By successfully passing the final exam or defending the final thesis at the Graduate Professional Programme in MBA e-Leadership, students will acquire the following academic title: Professional Master in Business Administration, abbreviation: P. M. oec.

## **12. TRANSITIONAL AND FINAL PROVISIONS**

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### **Article 29**

(1) The Academic Council of Algebra University College resolves complaints and appeals of students related to the final theses, as well as the final exam.

### **Article 30**

- (1) All general provisions related to study matters must be aligned with this Book of Regulations no later than 6 months from the date of its entry into force.
- (2) An integral part of this Book of Regulations is the: Final Thesis Template (Annex 1), Instructions for the design of final theses on study programme in Visual Communication Design (Appendix 2).

### **Article 31**

(1) This Book of Regulations enters into force on the day of its adoption.

### **Article 32**

(1) The provisions of this Book of Regulations are applied to all students who enrol into study programs for the first time in academic year 2021/22.

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