



Zagreb, 4 October 2022

In the framework of the Erasmus+ Programme Algebra University College issues a

Call for Applications

for financial support for study visits or traineeships

at foreign higher education institutions

Code: **ERA12ST01**

Project: **2021-1-HR01-KA131-HED-000011300**

Eligible Countries and Participating Organizations

The list of partner institutions that Algebra University College has signed Erasmus+ bilateral agreements with is available on the following webpage:

<https://www.algebra.hr/visoko-uciliste/en/international/partners/>

Selection Criteria

The selection process for students applying for Erasmus+ Call for Applications is carried out by Algebra University College based on the following criteria:

- grade point average in the previous semester
- number of courses passed in the previous semester
- motivation letter in English, min. 250 words
- written explanation of why they chose the institution/institutions for the study visit/traineeship; min 50 words

Erasmus+ Mobility Commission of the Algebra University College appointed by the Dean is responsible for conducting the selection process and creating the list of successful candidates who will receive Erasmus+ financial support.

Financial Grant

Students who study abroad in the framework of the Erasmus+ Programme are co-financed – this means that the financial grant they receive covers their living costs partially. Financial grant is divided into three categories, depending on the country of mobility and the allocated grant amount in a project.

Mobilities realized from the project 2021-1-HR01-KA131-HED-000011300 will be financed accordingly:

1. For Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, and Sweden – the monthly amount of the grant is **550 €**.
2. For Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, the Netherlands, Portugal, and Spain – the monthly amount of the grant is **550 €**.
3. For Bulgaria, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, Macedonia, and Turkey – the monthly amount of the grant is **500 €**.

Students doing only a student traineeship within the project 2021-1-HR01-KA131-HED-000011300 get an additional sum of **150 € per month** during the mobility period.

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The home institution will give the individual financial support to the student, after the signing of the Grant Agreement in the amount of 80% of the grant. The student will receive the remaining 20% of the amount after the return from the mobility period, and only after s/he has sent all required documents to the home institution Erasmus Coordinator, as well as submitted the *online* EU survey.

ADDITIONAL FINANCIAL SUPPORT FOR SPECIFIC TARGET GROUPS (IF SELECTED)

Students with special needs may be entitled to extra funding to cover associated costs, due to possibly higher costs incurred during their mobility period. This has to be in line with the special needs of the students and the degree of disability. Students with disabilities cannot apply for mobility outside this Call and they belong to the same student quota as other students, as defined by the Agency for mobility and EU Programmes.

SPECIFIC PROJECT RULES

Project 2021-1-HR01-KA131-HED-000011300- Students from disadvantaged backgrounds (other than those with special needs)

(see Annex 2)

1. Students of lower socioeconomic status – students from families with an average income per household member that does not exceed HRK 2,827.10 that is, 85% of the base budget, which is determined every year by the corresponding regulation. In the calculation of income per family member, income realized in 2021 is taken into account.
2. Students who are migrants, asylum seekers, or refugees
3. students with support for inclusion (students whose personal, physical, mental, or health condition is such that their participation in the mobility project/activity would not be possible without additional financial or other types of support)
4. Other categories of students from disadvantaged backgrounds (see Annex)

For more information on categories of students from disadvantaged backgrounds, please see Annex 2.

Students from disadvantaged backgrounds selected in this Call are entitled to additional financial support in the amount of 250 € per month if they fulfill the formal criteria.

Zero grant students are not entitled to additional financial support for students from disadvantaged backgrounds.

Data Protection Notice

Personal data included in the application form or in other documents will be processed for the purpose of the application process. The results of the application process are publicly announced for the purposes of transparency. The basis for the processing of personal data is the candidate's application and the processing is vital for the actions preceding the conclusion of the agreement and a possible subsequent conclusion of the agreement. The European Commission is in charge of the processing of personal data regarding the Erasmus + programme. For more information on data processing please follow this [link](#).

We suggest you consult the [Croatian Personal Data Protection Agency](#) for more information on personal data and privacy protection.

Application Process and Deadline

By submitting their application, students agree that their name is announced in the results.

Application deadline: 25 October 2022 at 10 AM

The application should contain:

- 1) Completed online application form with the letter of motivation, min. 250 words.
- 2) Europass CV (available on <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>)
- 3) Written explanation of why you chose the institution/institutions for the study visit/traineeship; min 50 words.
- 4) *For students with special needs – proof of disability documentation.*
- 5) *For students from disadvantaged backgrounds – relevant documentation (See Annex 2).*

*****Students don't need to include a transcript of records in their application.***

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The student should submit only one (1) application in which they can apply for mobility at more than one foreign higher education institution. Students should apply for traineeships and study mobilities that will end at the latest on 31 October 2023.

Please submit your signed applications (handwritten or digital signature) with supporting documents to the following email address (erasmus@algebra.hr) only!

Paper versions won't be accepted.

Incomplete applications, applications with no supporting documentation or applications that do not meet the application deadline will not be considered.

Selection Results

The selection results will be posted on the Infoeduka system and on the webpage of Algebra University College.

Final Provisions

Any amendment to this Call for Applications will be posted on the official webpage of [Algebra University College](#) and on the Infoeduka system.